

RESTRICTED - STAFF (when completed)

[dstl]

Data Protection Act. In accordance with the Data Protection Act 1998, Dstl will collect, use, protect and retain the information on this form in connection with all matters relating to our personnel administration and policies

Performance and Development Assessment

Performance and Development Assessments must be impartial, objective and free from any unfair discrimination. Before completing the process you should take account of the relevant guidance and training.

① The purpose of this form is to support the PDA and Annual Pay Review Process, see PDA Process

Part A Personal Details

Name:	David Christopher Kelly	Line manager:	Richard Scott
Staff number:	373567K	Dept. name:	RDERABSS
Career level:	9	Dept. ID:	M2186

Reporting Period	From: April 2002	To: March 2003
Date of Last Review	15/3/2002	

Statement of your roles and responsibilities:

Adviser to Proliferation Arms Control Secretariat, MOD and Non-proliferation Department, FCO on Iraq's chemical and biological weapons capabilities, UNMOVIC activities, and CWC/BWC issues. Adviser to DIS and SIS on Iraq.
 Adviser to UNMOVIC on chemical biological weapons and inspector training
 Communicating Iraq issues to the media and Institutions

Career aspirations/ training: record your career and development aspirations and how/when you hope to achieve them, including any training requirements

Retirement is likely in May 2004. Plan is to continue to provide quality input into PACS and DIS MOD; NPD, MED, and SIS FCO, and UNMOVIC with regard to the disarmament of Iraq and continued compliance monitoring.

Line manager's comments on individual's aspirations

Managers/individuals to be consulted on your performance and development: to be completed by the end of the reporting year in agreement with your line manager

Name(s)	Description of interaction/ objective(s) covered
Dr Bryan Wells D/PACS	UNMOVIC
Mr Patrick Lamb NPD/FCO	UNMOVIC/BWC/OPCW

MOD/3/0014