

RECORD OF A MEETING

CLARE SUMNER, No 10
DANNY PRUCE, No 10

[REDACTED] FCO

[REDACTED] FCO

[REDACTED] C12

[REDACTED] FCO

[REDACTED] MOD

[REDACTED] MOD

JOHN SCARLETT, ISS

[REDACTED] ISS

cc Jonathan Powell
David Manning
David Omand

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

Julian Miller
Matthew Rycroft

[REDACTED]

IRAQ DOSSIER: PUBLIC HANDLING AND BRIEFING

The following main points were agreed at a meeting held in John Scarlett's office at 13.30 on 23 September and attended by main addressees.

Schedule

- Printing appeared to be on track. The first copies of the dossier would be available to No 10 by mid-afternoon. All remaining copies would be hand-delivered to named recipients in departments between 07.00 and 07.30 on Tuesday morning, 24 September. No 10 would telephone contacts to confirm receipt. Action: [REDACTED] No 10 would be left with around 2,000 spares for further hard-copy distribution as necessary.
- The dossier was several times larger than the one produced on UBL. Action was in hand to maximise resilience of the four main websites (Stationery Office, No 10, FCO, MOD) which would be putting the dossier on line at 08.00 on Tuesday, 24 September. The Stationery Office were currently confident that they could cope with the envisaged volume of hits. An ISS drafter would liaise with No 10's web manager to ensure consistency with the printed dossier. Action: John Scarlett. A Word version, without photographs, would be available for deployment electronically as a back up.

Briefing for Ministers

- All briefing arrangements were in place.