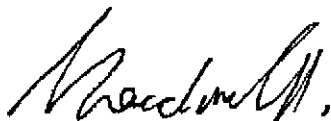


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6. Given access to the document, this member of staff recognised it and immediately provided an explanation as to how it came to be in the bag. It seems that the document in question is an annex of the minutes from the 17 July meeting of the Information Campaign Co-ordination Group. This group meets fortnightly to ensure consistency and strategic direction of information within Iraq. The member of staff had only been in the branch a short while and asked a more senior member of staff to explain the purpose of the group. The senior member of staff printed out the minutes, explaining about publicity. The member of staff asked whether the publicity surrounding Dr Kelly would be considered, and as he did so wrote Dr Kelly's name on the document. The senior member of staff explained that the group only discussed stories arising from Iraq and had no role to discuss Dr Kelly. As this version, and the annotation, was not relevant to the meeting, or any draft of the minute, it was disposed of in the appropriate method for classified waste, and placed in the burning bag. The final version of the minutes did not include any reference to Dr Kelly. Written statements have been received from the staff concerned, covering the security breach, and their involvement with the document concerned.

7. At this time, I am not intending to take any further action. Details of all the staff involved, and the statements, are held on file and can be made available if necessary. Please do not hesitate to contact me if I can be of any further assistance.



Steve MacDonald  
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